

House District 3

Senate District 1

**THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Pana'ewa Community Alliance
Dba:
Pana'ewa Community Alliance
Street Address:
21 Paipai St.
Mailing Address:
21 Paipai St.

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name WILLIAM H BROWN
Title PRESIDENT
Phone # 808-315-2141
Fax # N/A
E-mail pca_5202013@aol.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

A REQUEST FOR 1 MILLION IN PLANNING, DESIGNING, AND PERMITTING A MASTER PLAN FOR PROJECT KAMOLEAO, TO HAVE A FACILITY DEDICATED TO RESTORING LIVES AND EDUCATING FAMILIES, TO CONCEIVE AND/OR CONTINUE PROGRAMS FOR OUR RESIDENCE, TO TRAIN OUR CHILDREN, AND MOST OF ALL A PLACE OF LEARNING FOR THE COMMUNITY-AT-LARGE.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 1,000,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0
 FEDERAL \$ 0
 COUNTY \$ 0
 PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

WILLIAM H BROWN, PRESIDENT -PCA
NAME & TITLE

01-30-15
DATE SIGNED



RECEIVED
1-30-15

Application for Grant

If any item is not applicable to the request, the applicant should enter "not applicable"

1. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Our organization Pana'ewa Community Alliance – PCA is a native Hawaiian nonprofit organization who serves to improve the quality of life in the Pana'ewa region on Hawaii Island with over two thousand inhabitants living as homesteaders. Incorporated in October 2013, PCA received federal 501 (c) 3 tax exempt status in June 2014. Our organization was formed by the Pana'ewa Hawaiian Home Lands Community Association (PHHLCA) to effectuate the homestead vision of a communal space at Kamoleao with building a meeting place, a learning site, and a centralized location as a place of sanctuary. Since 1994, Project Kamoleao has been on the minds of our previous Kupuna leaders and residence but now to be realized with shared vision, hard work, and hope to build its vision of faith for the community.

2. The goals and objectives related to the request;

Our goal is to generate a place of learning, creating lifestyles of discipline, and carry out cultured and learned life skills to contribute from our community to the populace. Our purpose in this builds is to first establish a Master Plan that would bring all the contributing completed resources together to start construction. Our further goal is for the full use of the assigned topography of Kamoleao with an indigenous botanical goal.

Our ultimate goal is to build a Commercial Kitchen and a Multi-purpose room that are green energy proficient that could be sustain in benefit to the community-at-large in the Hilo, Pana'ewa region.

Since 1994, the Pana'ewa community has been actively pursuing its vision to develop a community and cultural center at Kamoleao. The Kamoleao Laulima Community Resource Center (KLCRC) is designed to educate, support and nurture the people of the Pana'ewa Hawaiian homestead community and adjacent Hilo communities. In 1995, PHHLCA secured a 30 year license from the Department of Hawaiian Home Lands (DHHL) FOR 12.77 acres and to develop a 1.5 acre portion for KLCRC. In January 2015, the Hawaiian Homes Commission (HHC) approved re-issuance of the license to PCA, so PCA now has site control. Earlier planning efforts included an environmental assessment (EA) report for the 1.5 acre portion and the issuance of the Finding of no Significant Impact (FONSI) by DHHL in December 2009. A Master Plan was prepared in 1994 for the entire 12.77 acre parcel and was last updated in 2007, at which time it was determined that the \$25 million cost estimate was prohibitive for the project team at the time.

The primary objectives for this Grant-in-Aid (GIA) request are as follows:

- Planning, including a more realistic Master Plan; and any necessary environmental documentation as appropriate such as a Supplemental EA.
 - Business Plan, project financing and fund development, and plan for facility operations and maintenance
 - Permitting.
 - Design including assembling the design team (architect, engineer, legal, general contractor); finalize architectural drawings, etc.
3. The public purpose and need to be served;

The purpose is to serve our residence along the community-at-large with a Public Commercial Kitchen with a planned media multi-purpose room for educational programs. Our partnership with HawCC Ag and Forestry Community programs bolster a Backyard Gardening program where produce can be used as part of the intended culinary classes. Our existing Diabetic program and Kupuna program could take advantage of the impending build to hold meetings and classes. The purpose sharing our Cultural identity through demonstrations at this facility, Heritage teachings, and exhibition with the community and public becomes the extension of our community.

The KLCRC project will help address economic, social, health, and cultural needs of native Hawaiians in the Pana'ewa Hawaiian homestead community and neighboring communities. Across the State, native Hawaiians face a myriad of socio-economic challenges, including a lower income and higher unemployment rate and nearly twice the poverty rate when compared to the State's overall population. The median age of native Hawaiians is about 25 years, roughly 15 years younger than the State average, which demonstrates the need for education initiatives and community development.

The Pana'ewa homestead community is located on 3,152 acres of Hawaiian Homes Trust Lands in Hilo. There are neighboring homestead communities including Keaukaha residential, Kaumana residential, Pi'ihonua residential, Keaukaha Pana'ewa farm lots, Kau lots, and Maku'u farm lots. Together, these East-side Big Island areas total 7 homestead lots.

The 2009 Pana'ewa Regional Plan developed by DHHL and approved by the HHC incorporated input from homestead residents, major landowners and stakeholders. At the conclusion of DHHL's regional plan process, the KLRCR project was one of the top priorities.

The KLCRC will address a multitude of community, farming, economic development, and cultural and social need of the Pana'ewa homestead and the greater Hilo community by providing facilities and programs to meet these needs.

4. Describe the target population to be served;

The residences of Pana'ewa are the target population to be served as well as the public. We have over two thousand residences in more than three hundred homes in our community as well as our satellite members throughout Hilo; Kamoleao will be available to its residents and public for the purpose of and not limited to; meetings, afterschool activities, workshops, trainings, product development, possible retail opportunities, public safety trainings, and private and public events.

5. Describe the geographic coverage;

The KLCRC project site is located on Hawaiian Homes Trust Lands, adjacent to the Pana'ewa residential homestead subdivision in Hilo. HCC approved a license from DHHL to PCA for a total of 12.77 acres, of which a 1.5 acre portion will be developed for the KLCRC project. The facility and its programs will be made available to all homesteads on Hawaii Island as well the general public for cultural and educational purposes and educational development.

2. Service Summary and Outcomes

The service summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall;

1. Describe the scope of work, tasks and responsibilities;

The scope of work is to perform the proposed Project goals and objectives of Kamoleao, as described in Section I. Tasks set-forth are the responsibility of the Board of Directors of PHLCA/PCA to hire the Project Manager(s) to manage the Project and the Consultant(s) to assist the Project Manager(s) to ensure Kamoleao is completed on a timely manner (estimated 1 year). The Project Manager(s) will oversee the Architect and General Contractor(s). The responsibilities set-forth for the Project Manager(s) is to promote and support the PHLCA/PCA Board of Directors to accomplish and complete phase 1 of Project Kamoleao; to increasing the capacity and availability of the Center's budding; and to create skills, knowledge, and sustainability potential and economic return for our community.

This request is a capital improvement request for the planning, permitting and design of the KLCRC community facility. While some planning efforts were underway, at least 5 years have passed and project owners have changed. We, the Pana'ewa community, wish to build on past accomplishments and continue to work towards our community vision, which is Kamoleao.

The scope of work, task, and responsibilities for this GIA request are as follows;

- Planning including preparation of a Master Plan for the project site and potential uses; supplemental environmental assessment and any other environmental documentation as appropriate;
- Business plan, including plans for project financing, fund development, and facility operations and maintenance
- Permitting.
- Design including finalization of architectural drawings.

PCA commits to follow all federal, state, and county laws as well as to secure all necessary approvals including from the Hawaiian Homes Commission, Department of Hawaiian Home Lands and County of Hawaii.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the services;

A produced Master Plan along with a permitting process may take up to 12 months to complete. Perimeters for progress are based on the Planned Segments, which are;

1. Articulating, amending, and creating Master Plan (36 weeks)
2. Permitting process (16 weeks)

While pre-construction are projected to be completed within 8 months, we will work progressively on the next phase with preparation on construction timeline.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicants plans to monitor, evaluate, and improve their results; and

PCA Board will require a monthly meetings and financial reports from the Project Manager(s), Consultant(s) and all related construction parties (i.e. designer and engineer). The meeting would be to monitor the timeline, and determine where the project is in the line of completion. PCA has and will continue to operate with all Government regulation and policies to include but are not limited to 501 (c) 3 nonprofits, in addition, PCA will follow the policies and procedures set forth by PCA's by-laws. As required in the procurement process, reporting procedures to DHHL and the State of Hawaii will be followed. In addition, an annual financial audit will be performed under the PCA By-Laws; the audit will be outsourcing to an accounting firm. Our monitoring for progress are based on the

4. List the measure(s) of effectiveness that will be reported to the State agency through which grants fund are appropriate (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The funds would be appropriated to PCA. PCA will submit reports as required by the State of Hawaii to DHHL. PCA will meet on a monthly schedule to review the outcomes for the month from the checklist implemented. The monthly Project and Financial reports will be submitted to the PCA Board and included grant reports.

Identify Property	Completed
Planning	To be completed, during Q1 of 2016, upon award.
Designing	To be completed, during Q2 and 3 of 2016, upon award.
Permitting	To be completed, during Q 4 of 2016, upon award

Q1 = Quarter 1 (January, February, March); Q2 = Quarter 2 (April, May, June);

Q3 = Quarter 3 (July, August, September); Q4 = Quarter 4 (October, November, December)

Note: The year is based on Award and Release of Funds

3. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarterly 1	Quarterly 2	Quarterly 3	Quarterly 4	Total Grant
\$300,000	\$300,000	\$200,000	\$200,000	\$1,000,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.
 - DHHL/WAIAKEA INC,: \$30,000 (secured)
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
 - TMK 2-2047-075-0000 (secured to realize Kamoleao)
5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.
 - *Not applicable*
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.
 - *Not applicable. PCA is a not-for-profit organization, and as such, its unintended assets are restricted.*

4. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertaining to the request.

William "Bill" Brown President of PCA, I have launched in the development for PCA and other business organization. My community activism with planning and implementing community programs like honoring of Prince Kuhio Celebration, generate after school programs (tutoring), build PHHLCA Athletic Teams, advocate safety measures for our Neighborhood Watch Team, and assembled talent and capacity to manage the association homestead of Pana'ewa.

My work experience in managing extends to supervision on Industrial Plant, supervising Construction Co., Operating as Co-Proprietor of a Masonry Co., and for the past three years as a volunteer community-organizer in lending my ability to planning, negotiating, administering, and implementation of tasks, builds, and organizing programs successfully for the community and now with this project KLCRC. My volunteer work continues to create a network and negotiate with experts who contribute their time and expertise to this project, as needed.

My ability to deliver quality work utilizing transparent and community-based methodology has enabled me to gain community support. Through community support and my demonstrated capacity, PCA was able to secure land via leasing from DHHL and the KLCRC project.

Milton Kalai is Vice President of PCA, besides being an active community leader and advocate, Milton is a License Contractor with over forty years experience in the construction business. Milton complete meeting operational standards, planning, estimating, preparing timetables, accomplishing human resource objectives, managing sub-contractors, correspondence w/ specialists. As a community advocate, Milton provided a sequential process with consultation information to projects and as a chair committee produced community programs such as Backyard Gardening, Neighborhood Watch, and Puainakou Project (clearing out identified illegal hidden sites), and sits on the STATE Kupuna Council Board for Keala Pono Program rehabilitating inmates from recidivate activities.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Kamoleao Center will serve as the headquarters for PCA/PHHLCA. The facilities will be conducive for administration of daily business and programmatic operations, as well as, provide shared office and meeting space for the Pana'ewa Hawaiian Home Lands Community Association – PHHLCA. The facilities will be designed to meet ADA requirements, as applicable.

5. Personnel: Project Organization and Staffing

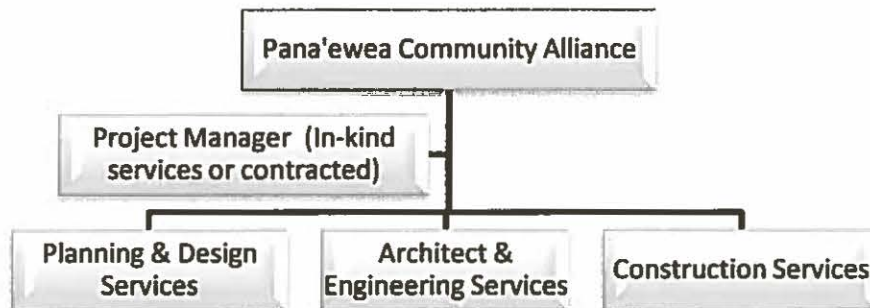
A. Proposed Staffing, Staffing Qualification, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train, and provide administrative direction relative to the request.

PCA oversight will be led by William "Bill" Brown and Milton Kalai. Funding from this application will support contracting for project, sub-contractors, and consultant management services.

B. Organizational Charts

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of the request.



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Not applicable. PCA is a volunteer Board with no employees.

6. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

Not applicable. We have no pending litigation or outstanding judgments.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

Not applicable.

D. Private Education Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institute. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

F. Certification of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

See attachment

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Pana'ewa Community Alliance

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	1,000,000			
TOTAL (A+B+C+D+E)	1,000,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,000,000	Name (Please type or print) _____ Phone _____		
(b) Total Federal Funds Requested	0	Signature of Authorized Official _____ Date _____		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0			
TOTAL BUDGET	1,000,000	Name and Title (Please type or print) _____		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Pana'ewa Community Alliance

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NOT APPLICABLE				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Pana'ewa Community Alliance

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ _____	
			\$ _____	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Pana'ewa Community Alliance

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: <p style="text-align: center;">NOT APPLICABLE</p>						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Pana'ewa Community Alliance

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	NOT APPLICABLE				
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	NOT APPLICABLE



Payment Receipt



ITEM	REFERENCE NUMBER	PRICE
PANA'EWA COMMUNITY ALLIANCE: Certificate of Good Standing (COGS)	COGS_PDF-240541D2	\$7.50
TOTAL		\$7.50

Payment Information

Contact Name BILL BROWN
Phone Number 808-315-2141
Email Address pca_5202013@aol.com
Card Type Visa
Account Number (last 4) 5019
Expiration Date **/**
Name on Card WILLIAM BROWN
Billing Address 21 Paipai St.
 Hilo, HI 96720
 United States

Final Steps

Please [print this receipt](#) for your records and click Continue below to complete the transaction.

Reference Id 8CM-1YQ-1AB-2TA
Authorization Code 11322652
Transaction Date/Time 10 Jan 2015 17:23 HST

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

PANA'EWA COMMUNITY ALLIANCE

(Typed Name of Individual or Organization)

(Signature)
WILLIAM H BROWN

01-30-15

(Date)
PRESIDENT

(Typed Name)

(Title)